

## **INVITATION TO COMPETITIVE BIDDING – SUPPLY AND DELIVERY OF LAPTOPS AND TABLETS**

Reference number: **OPHID/TASQC/T01/2025**

**Closing Date & Time: 30 September at 5pm**

### **1. INSTRUCTIONS, TERMS AND CONDITIONS TO TENDERERS**

- 1.1. This tender was prepared by the Organization for Public Health Interventions and Development (OPHID).
- 1.2. The specifications prescribed are not in any way limited to any specific bidder as they are based on generally achievable requirements.
- 1.3. OPHID does not bind itself to accept the lowest tender price and reserves the right to reject all submissions, in whole or in part, enter negotiations with any party, and/or award multiple contracts.
- 1.5. Bids **MUST** be received on or before the **closing date** and **time** and all bids received after the closing date and time will not be considered.
- 1.6. The quotation **MUST** include and satisfy the following:
  - 1.6.1. Bid Validity - at least 90 days.
  - 1.6.2. Unit Price and Total Price should include all taxes, logistical costs, and administrative costs. No submission will be considered for any discovered omissions from the bidders(s). The winning bidder will be awarded a firm fixed price contract, without provision for price variations.
- 1.7. Any costs associated with the preparation and subsequent submission of a proposal shall remain the sole responsibility of the bidder regardless of the outcome of the final selection process.
- 1.8. Authorized dealership certificate is a **MUST**.
- 1.9. All documents including catalogues, instructions, and operating manuals, shall be in the English language, and will become the property of OPHID once submitted.
- 1.10. Quality certificates e.g., ISO and related certifications to be included in bid submission.
- 2.0. At least three references, from whom at least 2 have provided similar services in the past two years complete with contact numbers and email address for reference checks.
- 2.1. At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by OPHID after it has received the quotation.

### 3.0 Tender Submission

**Means of submission:** RFPs must be delivered electronically by the deadline to [tenderbox@ophid.co.zw](mailto:tenderbox@ophid.co.zw)

**Email Subject:** OPHID/TASQC/T01/2025

**Due date and time:** 30 September 2025 at 5pm local time

**3.1** The successful bidder will be issued with a contract agreement specifying the terms and conditions.

### 3.2 SPECIFICATIONS FOR THE SUPPLY AND DELIVERY OF HISTOLOGY SERVICES:

OPHID intends to purchase laptops together with backpacks as detailed below;

No.	Description	Quantity
Lot 1	High Performance Laptops (including backpacks)	4 (Four)
Lot 2	Regular Performance laptops (including backpacks)	92 (Ninety-two)
Lot 3	10-inch Tablet (including pouch and shutter glass)	156 (One hundred and fifty-six)

**NB – there is no restriction on the number of lots a bid can participate.**

### 3.3 OTHER MANDATORY CONDITIONS

Site Visits	Please indicate the contact person and physical address to operating place for a site visit during tender adjudication.
Registration Documents	Zimbabwean registered companies must submit the following. <ul style="list-style-type: none"><li>a) Company profile</li><li>b) Certificate of Incorporation</li><li>c) CR14</li><li>d) CR6 and</li><li>e) Valid tax clearance certificate (ITF263).</li><li>f) Other relevant certifications</li></ul> Foreign registered companies must submit company registration documents from country of origin

## 4 LAPTOP SPECIFICATIONS

### 4.1 High Performance

Specifications	Description
Processor Options	Intel Core i9-14900HX (up to 5.8 GHz, 24 cores)
Graphics Options	NVIDIA RTX 2000 Ada Generation (8 GB GDDR6)
RAM	32 GB DDR5
Storage	1 TB SSD (upgradable to 2 TB)
Keyboard	Full-size, backlit, with numeric keypad
Display Options	16" IPS <b>Touchscreen</b> , 1920 × 1200 resolution, 400 nits brightness
Ports	2 * Thunderbolt 4 (USB-C), 2 * USB-A 3.2, 1 * HDMI 2.1, 1* Mini DisplayPort 1.4, 1 *RJ-45 Ethernet (LAN), 1 * Smartcard Reader, 1 * SD Card Reader, 1 * Headphone/Microphone Combo Jack, 1* Power Connector
Wireless	Wi-Fi 7 (802.11be), Bluetooth 5.4
Webcam	5 MP IR camera with privacy shutter
Audio	Dual stereo speakers tuned by Poly Studio
Battery	95 Wh Li-Po, fast charging, 8-cell
Operating System	Windows 11 Pro (Preloaded and Licensed)
Security Features	TPM 2.0, fingerprint reader, HP Sure Start, Sure Click, Sure Sense

## 4.2 REGULAR PERFORMANCE

Specifications	Description
Screen Size	15 inches
Processor	Core i7
Graphics	Integrated Graphics Intel Iris Xe Graphics Full HD (1920x1080)
Display	Full HD (1920x1080)
RAM	16GB
Hard Drive	512GB SSD Minimum
Wireless technology	Realtek Wi-Fi 6 (2x2) and Bluetooth 5.3
Battery	41 Wh Li-ion (3 cell)
Battery life	7 Hours Minimum
Battery Recharge	Supports Fast Charge
External Ports	Minimum: 1 * USB Type C, 2 * Type A, 1 * HDMI, 1 * AC Smart pin, 1 * Headphone/Microphone combo
Webcam	Wide Vision 720p HD camera with temporal noise reduction and integrated dual array digital microphones
Keyboard	Full-size, backlit, with numeric keypad
Operating system	Pre-installed Windows 11 Pro (Licensed)
Pen and Touch	Pen and touch support with 10touch points
Security Features	Fingerprint reader
Powerpack	45/65 WAC power adapter with square plug
Color	Natural silver aluminium cover
Keyboard color	Natural silver base

### 4.3 10 INCH TABLET SPECIFICATIONS

Specifications	Description
Launch Date	October 17, 2023
Operating System	Android 13 (upgradable to Android 15), One UI 7
Display	11.0" TFT LCD, 1920 × 1200 pixels, 90Hz refresh rate
Processor (CPU)	Qualcomm Snapdragon 695 5G (6nm), Octa-core (2×2.2 GHz + 6×1.8 GHz)
Graphics (GPU)	Adreno 619
RAM Options	8 GB LPDDR4X
Storage Options	128 GB, or 256 GB (UFS 2.2)
Expandable Storage	microSDXC slot (up to 1 TB)
Rear Camera	8 MP with autofocus, 1080p@30fps video
Front Camera	5 MP, 1080p@30fps video
Battery	7040 mAh Li-Po, 15W wired charging
Speakers	Quad stereo speakers with Dolby Atmos
Audio Jack	Yes, 3.5mm
Connectivity	Wi-Fi 5, Bluetooth 5.1, USB-C 2.0, GPS (cellular model only)
SIM Support	Nano-SIM + eSIM (cellular models: LTE & 5G)

## **5 Evaluation CRITERIA AND SUBMISSION REQUIREMENTS**

OPHID will accept bids from suitably qualified suppliers that meet our requirements and is deemed to offer Value for Money (i.e., the supplier that provides the most economically advantageous product to OPHID at the lowest possible costs).

All bids will be evaluated in accordance with the below table, completeness, and compliance of the proposal with the specifications described above:

	<b>Evaluation Criteria</b>	<b>Submission Requirements</b>	<b>Weight</b>
1	Conformance to technical specifications	Assessment of the compliance of the proposed laptops with the required technical specifications, such as processor speed, memory capacity, storage capacity, display quality, battery life, and connectivity options.  <b>NB – If a bid fails on technical conformance, it will not be considered for further evaluation</b>	30%
2	Price Competitiveness	Compare the proposed prices from different suppliers to ensure that they are reasonable and competitive within the market.  The price build up should be clearly indicated per unit including a portion of Value Added Tax (VAT)  <b>Price should be stated in USD only</b>	50%
3	Payment Terms	Evaluate the proposed payment terms provided by the suppliers.  Assess the flexibility of the payment terms to ensure they align with the organization's financial capabilities and procurement policies.	5%
4	Delivery Leadtime	Delivery lead time should count from the date the supplier is issued with a purchase order.	5%
5	After Sales Support	The supplier's provision of after-sales services, including technical support, warranty coverage, and availability of spare parts. Consider the responsiveness and effectiveness of their customer support.  <b>To be ascertained on site visit.</b>	10%
<b>TOTAL:</b>			<b>100%</b>

**Failure to provide any of the above specifications and requirements may lead to the bid being considered non-responsive and will result in disqualification.**

**Contact email for clarifications – [procurements@ophid.co.zw](mailto:procurements@ophid.co.zw)**